

Kaipara District Council

Minutes

Meeting:	Kaipara District Council
Date	Monday 13 February 2017
Time	Meeting commenced at 10.00am Meeting concluded at 12.37pm
Venue	Conference Room, Northern Wairoa War Memorial Hall (Dargaville Town Hall), Hokianga Road, Dargaville
Status	Confirmed

Membership

Chair: Mayor Greg Gent

Members: Councillor Peter Wethey (Deputy Mayor)

Councillor Anna Curnow

Councillor Victoria Del la Varis-Woodcock

Councillor Julie Geange

Councillor Libby Jones

Councillor Karen Joyce-Paki

Councillor Jonathan Larsen

Councillor Andrew Wade

Seán Mahoney
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Minutes Ordinary Meeting of Kaipara District Council
Monday 13 February 2017 in Dargaville
1 Opening
1.1 Karakia

Councillor Joyce-Paki opened the meeting with a Karakia.

1.2 Present

Mayor Greg Gent, Councillors Peter Wethey (Deputy Mayor), Anna Curnow, Victoria Del la Varis-Woodcock, Julie Geange, Libby Jones, Karen Joyce-Paki, Jonathan Larsen, Andrew Wade

In Attendance

Name	Designation	Item(s)
Graham Sibery	Chief Executive	All
Glennis Christie	General Manager Finance	All
Curt Martin	General Manager Infrastructure	All
Fran Mikulicic	General Manager Planning and Regulatory	All
Duncan McAulay	General Manager Strategy and Performance	All
Peter Marshall	General Manager Corporate Services	All
Lisa Salter	Library Manager	6.7
Alison Puchaux	Revenue Manager	All
Rick Groufsky	Financial Services Manager	All
Sue Hodge	Parks and Community Manager	All
Heidi Clark	Communications Manager	All
Trevor Donald	Kaipara Grey Power	2
Sean Mahoney	Democratic Services Manager	All
Lisa Hong	Administration Assistant	All (Minute-taker)

1.3 Apologies

Nil.

1.4 Confirmation of Agenda

Council added 'Dargaville Library : Library+ Concept' as a late item. Council confirmed the Agenda.

1.5 Conflict of Interest Declaration

Nil.

2 Deputations and Presentations

2.1 Kaipara Grey Power

Trevor Donald spoke in support of the Older Persons Committee.

3 Confirmation of Minutes

3.1 Council Minutes 13 December 2016

Democratic Services Manager 1601.21

Amendments

Page 6 Item 4.2 Forecast One 2016/2017

Resolution 6 was amended from '[Council] Notes that forecast debt is currently projected in the order \$64.7 million which is in line with 30 June 2017 Annual Plan' to '[Council] Notes that forecast debt is currently projected in the order \$64.7 million which is in line with 2016/2016 Annual Plan'.

Page 8 Item 5.3 Community Planning Programme Round Two

Resolution 3 was amended from '[Council] Endorses and supports Round Two of Council's Community Planning Programme' to '[Council] Endorses and supports Round Two of Council's Community Planning Programme as amended'.

Pages 9-10 Item 6.2 Mangawhai Water Treatment Plant upgrade – funding option

Resolution 4 was amended from '[Council] Notes that the net proceeds from the sale of any of the sections will be entered into the Mangawhai Endowment Lands Account (MELA) reserve in accordance with the provisions of the Mangawhai Empowerment Lands Act 1966 (sic)' to '[Council] Notes that the net proceeds from the sale of any of the sections will be entered into the Mangawhai Endowment Lands Account (MELA) reserve in accordance with the provisions of the Mangawhai Empowerment Lands Act 1966 (sic)'.

Resolution 5 was amended from '[Council] Notes that Council will leave all the proceeds from the sale in the MELA reserve account as outlined in Option A of the above-mentioned report' to '[Council] Notes that Council will leave all the proceeds from the sale in the MELA reserve account'.

Moved Gent/Geange

That the unconfirmed Minutes of the meeting of Kaipara District Council held 13 December 2016, as amended, be confirmed as a true and correct record.

Carried

4 Performance Reporting

4.1 Chief Executive's Report November/December 2016

Chief Executive 2002.02.17/November/December

Moved Jones/Wethey

That Kaipara District Council receives the Chief Executive's Report for November/December 2016.

Carried

4.2 Quarterly Report: Second Quarter Ending 31 December 2016

Administration Manager 2002.02.17/December

Moved Del la Varis-Woodcock/Gent

That Kaipara District Council receives the Administration Manager's Quarterly Report: Second Quarter Ending 31 December 2016.

Carried

5 Annual Plan 2017/2018

5.1 Scene setting for the Long Term Plan 2018/2028

General Manager Finance and General Manager Strategy and Performance 2302.22.01

Moved Wethey/Curnow

That Kaipara District Council:

- 1 *Receives the General Manager Finance/General Manager Strategy and Performance's report 'Scene setting for the Long Term Plan 2018/2028' dated 26 January 2017; and*
- 2 *Holds a further briefing session with Councillors and the Chair of the Audit, Risk and Finance Committee prior to the March Council meeting; and*
- 3 *Provides feedback to the Chief Executive about appropriate levels for rates and debt, adequacy of service levels, the speed at which the backlog of renewals is being addressed and views about the current rating policies, being mindful that some objectives will conflict and there needs to be a balance overall.*

Carried

5.2 Annual Plan 2017/2018- draft material- source documents

General Manager Finance 2302.21.01

Moved Wethey/Curnow

That Kaipara District Council:

- 1 *Receives the General Manager Finance's report 'Annual Plan 2017/2018- draft material- source documents' dated 01 February 2017; and*
- 2 *Holds a further briefing session with Councillors and the Chair of the Audit, Risk and Finance Committee prior to the March Council meeting; and*
- 3 *Following the above briefing session, reviews and provides feedback to the Chief Executive on the preliminary draft source documents for the Annual Plan 2017/2018 Consultation Document, as required by the Local Government Act 2002, the following as attached to the above-mentioned report i.e:*
 - *proposed statements of financial and capital performance;*
 - *proposed funding impact statements;*
 - *prospective financial statements;*
 - *proposed capital expenditure programme – summary;*
 - *proposed capital expenditure programme – detail;*
 - *proposed rates summary (uniform annual general charge \$748);*
 - *proposed rating sample properties;*
 - *illustrative rates summary (comparison of a uniform annual general charges of \$728 and \$708 compared with \$748);*
 - *proposed funding impact statement (rating tools); and*
 - *proposed funding impact statement (rating tools) – maps.*

Carried

Councillor Del la Varis-Woodcock wishes to record her vote against the motion.

5.3 Annual Plan 2017/2018 – draft material- consultation document

General Manager Finance 2302.21.01

Moved Wethey/Curnow

That Kaipara District Council:

- 1 *Receives the General Manager Finance's report 'Annual Plan 2017/2018 – draft material- consultation document' dated 01 February 2017; and*
- 2 *Holds a further briefing session with Councillors and the Chair of the Audit, Risk and Finance Committee prior to the March Council meeting; and*

- 3 *Following the above briefing session, reviews and provides feedback to the Chief Executive on the preliminary draft Consultation Document for Annual Plan 2017/2018 – year three - Long Term Plan 2015/2025 as required by the Local Government Act 2002, in order that the document can be finalised for adoption at the March 2017 Council meeting prior to being released for public feedback.*

Carried

5.4 Fees and Charges 2017/2018 : Annual Review

General Manager Planning and Regulatory 2301.01

Moved Geange/Wethey

That Kaipara District Council:

- 1 *Receives the General Manager Planning and Regulatory's report 'Fees and Charges 2017/2018 : Annual Review' dated 07 February 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the proposed draft Fees and Charges 2017/2018 as outlined in the schedule included in the Agenda for this Council meeting held 13 February 2017 (circulated with the above mentioned report 'Fees and Charges 2017/2018: Annual Review' as Attachment 1), for the purpose of incorporating these into the draft Annual Plan 2017/2018 and allowing community comments to be received through the special consultative procedure.*

Carried

6 Operational and Policy

6.1 Water Supplies – Water Restrictions

General Manager Infrastructure 4801.0

Moved Geange/Curnow

That Kaipara District Council:

- 1 *Receives the General Manager Infrastructure's report 'Water Supplies – Water Restrictions' dated 26 January 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Ratifies the urgent implementation of Water Restrictions in accordance with Clauses 1609.1 and 1609.5 of Kaipara District Council's General Bylaws 2008; and*
- 4 *Delegate's authority to the Chief Executive and the Mayor to impose further water restrictions, if required, as per the Drought Management Plans for Dargaville and Maungaturoto and in accordance with Clauses 1609.2 and 1609.5 of Kaipara District Council's General Bylaws 2008.*

Carried

6.2 Reserve status land exchange - Mangawhai Golf Course driving range and Greenvue Heights section

Property and Commercial Advisor 5105.15

Moved Wade/Curnow

That Kaipara District Council:

- 1 *Receives the Property and Commercial Advisor's report 'Reserve status land exchange - Mangawhai Golf Course driving range and Greenvue Heights section' dated 25 January 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Notes that it has received one objection but determines that after consideration of the objection it wishes to proceed with the exchange as notified as it is appropriate that the Mangawhai Golf Club driving range, which is utilised for recreation purposes and forms part of the overall golf club facilities, has the status as a recreation reserve whereas it is not necessary that Greenview Heights section retain its recreation reserve status as it is not utilised for this purpose; and*
- 4 *Seeks the approval of the Minister of Conservation to the exchange the Greenview Heights section for a 1.84ha portion of Mangawhai Community Park; and*
- 5 *Delegates to the Chief Executive responsibility for seeking the consent of the Minister of Conservation to the exchange.*

Carried

Councillor Del la Varis-Woodcock wished to record her vote against the motion.

6.3 Triennial Agreement 2017

Democratic Services Manager 1203.01

Moved Curnow/Joyce-Paki

That Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report 'Triennial Agreement 2017' dated 25 January 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the terms of the Draft Triennial Agreement for Northland territorial authorities; and*
- 4 *Delegates to the Chief Executive and the Mayor to make any minor amendments necessary to enable the final agreement to be signed at the Mayoral forum on 24 February 2017.*

Carried

6.4 Establishment of Older Persons Committee

Democratic Services Manager 1203.01

Moved Geange/Wethey

That Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report 'Establishment of Older Persons Committee' dated 31 January 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Will look at other ways of engaging with older members of the community.*

Carried

6.5 Citizens Awards Committee

Democratic Services Manager 1203.01

Moved Gent/Wethey

That the Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report 'Citizens Awards Committee' dated 31 January 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes the establishment of the Citizens Awards Committee, the Terms of Reference and Draft policy; and*
- 4 *Appoints Councillors Wade, Curnow and Wethey to sit on the 2017 Committee.*

Carried

6.6 Non-Statutory Consultation Communication Protocol.

Democratic Services Manager 1203.01

Moved Wethey/Curnow

That Kaipara District Council receives and notes the Non-Statutory Consultation Communication Protocol dated 13 January 2017.

Carried**6.7 Dargaville Library : Library+ Concept (late item)**

General Manager Community and General Manager Strategy and Performance 2124.04.06

The General Manager Community's and General Manager Strategy and Performance's report 'Dargaville Library : Library+ Concept' dated 31 January 2017 was circulated separately.

Moved Geange/Del la Varis-Woodcock

That Kaipara District Council:

- 1 *Receives the General Manager Community's and General Manager Strategy and Performance's report 'Dargaville Library : Library+ Concept' dated 31 January 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Agrees with the benefits that can be delivered through the Library+ concept; and*
- 4 *Directs the Chief Executive to investigate proposed options for the relocation of the Dargaville Public Library including greenfield, research and develop a proposal for the Library+ concept, and reports back to Council.*

Carried**7 Closure**

The meeting closed at 12.37pm.

Confirmed: 14 March 2017

Mayor: Greg Gent